

W.G.D.

Memorandum Date: June 14, 2006
Order Date: June 28, 2006

TO: Board of County Commissioners
DEPARTMENT: CAO/Economic Development Standing Committee
PRESENTED BY: Michael McKenzie-Bahr & Peter Thurston, C&ED Coordinator
AGENDA ITEM TITLE: ORDER/IN THE MATTER OF ASSIGNING FIVE PROJECTS TO THE NEEDS AND ISSUES INVENTORY BEING COMPILED BY THE LANE ECONOMIC COMMITTEE

I. **MOTION** IT IS MOVED THAT THE ORDER BE ADOPTED IN THE MATTER OF ASSIGNING FIVE PROJECTS AS IDENTIFIED BY THE BOARD TO THE NEEDS AND ISSUES INVENTORY BEING COMPILED BY THE LANE ECONOMIC COMMITTEE.

II. **AGENDA ITEM SUMMARY**

This proposal before the Board of Commissioners is a recommendation by the Economic Development Standing Committee (EDSC) to submit five projects for the Needs and Issues Process to Lane Economic Committee (LEC). The EDSC used previous BCC actions and last years Needs and Issues list, to choose the following five projects for Recommendation:

Public Health Building: design and construction.
Coburg Wastewater Treatment Facility,
Row River Water Project,
Sheriff's Office Adult Learning Project,
Rural Housing Rehabilitation Project (with an emphasis on Oakridge),

The EDSC requests the BCC determine if these are the five items they wish to submit and to prioritize in what order the projects should be ranked.

III. **BACKGROUND/IMPLICATIONS OF ACTION**

A. **Board Action and Other History**

Background.

The Needs and Issues (N&I) Process is the standardized process for government agencies, service districts, and non-profit organizations to submit a notification of upcoming project needs. The State of Oregon, federal agencies, and some non-profit

agencies use the N&I information to prioritize grant funding opportunities. This year the process has been tailored to our region by the Lane Council of Governments.

The process is that each local agency submits up to five projects for review to the Lane Economic Committee. As can be seen on the attached form, the list includes each project's description, expected outcome, impacted service area or population, anticipated timeline, economic development impact, community impact, costs and funding sources to date.

The LEC has developed the following set of criteria to help evaluate and prioritize the projects.

Project Readiness (FY06): Project will be ready to proceed by November 30, 2006. The applicant has the ability and authority to manage the project through completion.

- **Leverage/Match:** Level of matching funding sources secured, or in the process of being secured.

- **Job and Economic Impact:** Project creates or leads to direct and indirect job creation or retention.

- **Supports Strategic Plan:** Project supports or enhances existing local or regional strategic plans.

- **Community Impact:** Project builds or strengthens the community. It has long term impacts on the economic development of the community.

- **Local Priority:** The ranking that a sponsor gives a project.

LEC has asked that the five projects to be submitted by each agency be reviewed and approved by each submitting agencies respective local elected officials.

The due date for the application to be back to LEC is July 1, 2006.

Upon completion of the application and the Local Priority List, projects will be reviewed by the LEC.

B. Policy Issues

The BCC has previously submitted items for the Needs & Issues Inventory and is the appropriate agency to submit projects with county-wide impact.

C. Board Goals

Each of the five projects listed above have been previously voted on by the BCC as priority projects. Several also meet objectives/goals in the County's Strategic Plan or/and the Lane Manual.

D. Financial and/or Resource Considerations

If the Board approves five projects for submission to the Needs and Issues Inventory, it will require a total of approximately 3 hours of C&ED staff time to fill out the Needs and Issues Inventory Application Page for each project. That staff time will be the limit of the financial commitment of the Board for this action.

E. Analysis

Putting projects on the Needs and Issues Inventory does not eliminate other projects from being funded or undertaken by the County. Nor does the list tie the County to committing resources to any of the projects on the list.

The Needs and Issues Inventory does not have the importance that it once had, because Federal and State agencies have limited the role of the list in regards to project funding. However, funding agencies often want to know if a project is on a local list and consider that when they are doing project scoring for competitive grants.

In addition, the list can be used by local agencies to determine what projects they feel are among the most important and they can see what projects other agencies feel are important. This can result in collaborative efforts to work together to accomplish projects of mutual interest.

F. Alternatives/Options

The Board may: 1) approve the list of project as submitted, 2) change one or more of the projects and submit those projects instead, or 3) decide not to submit any projects at this time.

IV. TIMING/IMPLEMENTATION

The LEC has set July 1, 2006 as the deadline for submission of the Needs and Issue List.

V. RECOMMENDATION

The recommendation of the EDSC is to submit the above five projects for inclusion on the Needs and Issue List.

VI. FOLLOW-UP

Upon approval of the Board, C&ED staff will fill out the Needs and Issues Inventory Page for each project and submit them to LCOG and LEC.

VII. ATTACHMENTS

2006 LCOG Needs and Issues Inventory Application (blank form).

Welcome to the 2006 LCOG Needs and Issues Inventory Application Page. This process will help state and federal agencies understand the importance of your particular area's or agency's projects.

Project Title	<input type="text"/>
Date Prepared/Updated	<input type="text"/>
Project Start Date	<input type="text"/>
Notification #	<input type="text"/>
Sponsor Name	<input type="text"/>
Contact	<input type="text"/>
Address	<input type="text"/>
Phone	<input type="text"/>
Fax	<input type="text"/>
E-mail	<input type="text"/>

Type of Project

- Community Facilities (CF)
- Infrastructure (IN)
- Community Readiness (CR)

New Project? Yes No

If no, please explain project status or history:

Description of Problem to be Addressed

Project Description

Expected Outcome

--

Service Area Impacted and/or Population Served

--

Anticipated Timeline

--

Economic Development Impact

--

Community Impact

--

Estimated Budget

Total Project Costs

--

Local Contribution Sources

Source	<input type="text"/>
Amount	<input type="text"/>
Approved:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Pending

Source	<input type="text"/>
Amount	<input type="text"/>
Approved:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Pending

Source	<input type="text"/>
Amount	<input type="text"/>
Approved:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Pending

Comments

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Total Local Contribution

Additional Funds

Need for State/Federal Assistance

Additional Funding Sources

Source	<input type="text"/>
Amount	<input type="text"/>
Approved:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Pending

Source	<input type="text"/>
Amount	<input type="text"/>
Approved:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Pending

Source	<input type="text"/>
Amount	<input type="text"/>
Approved:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Pending

Total Additional Funds

Additional Questions

Is this project concept included on any local or regional plan? Yes No

Has this plan been adopted? Yes No

If yes, who has adopted the plan, and when was it adopted:

Name of Jurisdiction or Organization and Year of Plan

IN THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER NO.) ORDER/IN THE MATTER OF ASSIGNING FIVE
) PROJECTS TO THE NEEDS AND ISSUES
) INVENTORY BEING COMPILED BY THE LANE
) ECONOMIC COMMITTEE

WHEREAS, Lane County has goals and objectives to promote economic development, public health and public safety, and

WHEREAS, the Needs and Issues Inventory process is the standardized process for government agencies, service districts, and non-profit organizations to submit a notification of upcoming project needs, and

WHEREAS, Economic Development Standing Committee (EDSC) has reviewed projects previously approved by the Lane Board of County Commissioners and approved a project list for forwarding to the Lane Economic Committee, and

WHEREAS, the Board of County Commissioners has reviewed the project list and found that time is of the essence in supporting this proposal and it is in the public interest to create a Needs and Issues Inventory; NOW, THEREFORE, IT IS HEREBY:

ORDERED that the five projects as identified by the Board of County Commissioners: Public Health Building, Coburg Wastewater Treatment Facility, Row River Water Project, Sheriff's Office Adult Learning Project, and Rural Housing Rehabilitation Project be submitted to the Lane Economic Committee for inclusion on the Needs and Issues Inventory.

Signed this 28th day of June, 2006.

Bill Dwyer, Chair
LANE COUNTY BOARD OF COMMISSIONERS

APPROVED AS TO FORM
Date 6/21/06 Lane County
Terese J. [Signature]
OFFICE OF LEGAL COUNSEL